

Cerebral Palsy Sports Federation of India (CPSFI)

CONSTITUTION

Adopted by the General Assembly on 30 September 2022

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MEMORANDUM OF ASSOCIATION

ARTICLE : NAME, ADDRESS & FINANCIAL YEAR

- 1.1 The name of the Federation is 'CEREBRAL PALSY SPORTS FEDERATION OF INDIA', also known as 'CPSFI'.
- 1.2 It is registered by the competent authority under Registrar of Societies, Haryana
- 1.3 The registered office of CPSFI shall be at 788A (LG), Sector 15-II, Gurugram 122001, Haryana and the head office shall be at the Secretariat or as decided by the President.
- 1.4 The financial year is from 1 April to 31 March.
- 1.5 This amended Constitution (Memorandum of Association and Bye Law) shall become effective from 30 Sept 2022 as adopted by the General Assembly.

ARTICLE 2 : AIMS & OBJECTIVES

The aims and objectives of the Federation are to promote the benefits to persons not limited to Cerebral Palsy (Athetosis, Hypertonia, Ataxia) and related neurological conditions. In addition, aim is to enable the para athletes to achieve sporting excellence in International Competitions governed by IPC, International Federations, disability specific Sports Organisations.

In furtherance of these aims and objectives, CPSFI will: -

- 2.1.1 Promote and encourage Cerebral Palsy Sports and other disability sports in India.
- 2.1.2 Identify talent and provide opportunities for participation in sporting events at National & International competitions.
- 2.1.3 Promote & organise, seminars, conferences, workshops, sporting hubs for the purpose of increasing public consciousness by way of conducting awareness programs to develop and contribute towards para sports movement.
- 2.1.4 Organise, plan, conduct sports and other allied activities as per rules of multi disability games and championships governed by international bodies.
- 2.1.5 Conduct courses and workshops for persons with disability as per National and International rules which govern them.
- 2.1.6 Provide facilities for training and competitions not limited to CP Football, Frame Running, Wheelchair Slalom, Table Tennis, Athletics (T/F 31-38 class), Swimming, Boccia, Taekwondo (Poomsae), Badminton.
- 2.1.7 Facilitate financial assistance to para-athletes, coaches, officials and to affiliated associations for the promotion of training in multiple disciplines of disability sports.
- 2.1.8 Provide latest information and techniques in specific disability sports to athletes, coaches / technical officials.
- 2.1.9 To be a member of International Federation and any other International Organisation dealing in para sports.
- 2.1.10 To ensure all the rules and regulations of the Federation are followed.

- 2.1.11 Select and endeavour to participate in major International disability sporting events.
- 2.1.12 To grant membership to States/ UTs / NGOs/ Federations and other similar organisations dealing in para sports not limited to cerebral palsy.
- 2.1.13 To take disciplinary action against any affiliated units or recognised units or individuals whose behaviour or any undesirable activity is bringing discredit to the country / CPSFI which is prejudicial to the interest of CPSFI.

For the attainment of aforesaid objectives, CPSFI may:

- 2.2.1 Do all such work activities that may be necessary to promote directly/indirectly, the development of CP Sports disciplines in India and for the conduct of its business and generally to do all such things as may be necessary for expedient, lawful, incidental, or conducive to the attainment of the foregoing objectives.
- 2.2.2 Accept or procure sponsorships, subscriptions, donations, loans, or other contributions including CSR funds on such terms and conditions, as it may consider reasonable.
- 2.2.3 Procure, collect, and exchange gifts and endowments in value and or in kind, as it may consider reasonable.
- 2.2.4 Borrow or raise money through bonds, debentures, bills of exchange, promissory notes or other obligations or securities in the interest of CPSFI.
- 2.2.5 Acquire movable or immovable properties on behalf of CPSFI and to sell, lease, exchange, dispose or otherwise deal with all or any part of such properties in the interest of CPSFI.
- 2.2.6 Edit, compile, print and publish periodicals, books, brochures, leaflets, digital collaterals, merchandise etc., connected to para sports mainly cp related.
- 2.2.7 The income and property of CPSFI shall be applied solely towards the promotion of its objectives as set forth in the memorandum of registration and no portion thereof shall be paid or transferred directly/ indirectly by way of dividends, bonus or otherwise to the members. If desired, President is entitled for contract/service agreement as approved by the General Assembly.
- 2.2.8 Reasonable part (percentage) of the money raised by any individual/ organisation/ company in the form of sponsorship, CSR funds etc. may be paid as service fee to the service provider, as approved by the Executive Board.
- 2.2.9 The Board may consider to have an extended arm in the form of a trust/foundation to accept value in kind/donations which shall have the General Secretary as the main Trustee and the President or his/her authorised representative as a member on similar lines of Agitos Foundation.

BYE-LAW/ RULES & REGULATIONS

ARTICLE 3 : DEFINITIONS & EXPLANATIONS

In these rules, unless the context otherwise requires:

- 3.1 'Cerebral Palsy Sports Federation of India' means CPSFI.
- 3.2 'CP' shall mean Cerebral Palsy.
- 3.3 'Federation' shall mean the 'Cerebral Palsy Sports Federation of India'.
- 3.4 'Member' shall mean Affiliated and Recognised Members of CPSFI.
- 3.5 'Athletes' include players with a disability.
- 3.6 'LOC' shall mean Local Organising Committee.
- 3.7 'General Assembly' shall mean assembly of members which shall consist of the following :
 - 3.7.1 Executive Board Members of CPSFI.
 - 3.7.2 Representatives of Affiliated Members.
 - 3.7.3 Representatives of Recognised Members without voting rights.
 - 3.7.4 Athletes Representatives (one male & one female) duly nominated by an affiliated state and later elected during National Championship, with right to vote.
- 3.8 'Executive Board' shall mean office bearers of CPSFI.
- 3.9 MYAS shall mean Ministry of Youth Affairs and Sports
- 3.10 NSDC 2011 shall mean National Sports Development Code 2011

ARTICLE 4 : MEMBERSHIP & PROCEDURE

There shall be two types of memberships, i.e. Affiliated Member and Recognised Member.

- a. Organisations for persons with disabilities in States/ UTs shall be known as **Affiliated Members**, with voting right. Strength of Affiliated Members shall not exceed total number of States /UTs i.e., only one member from each State/UT with two votes for each member State/UT. The voting members shall be nominated in writing, by the respective President of the Member State/UT. Every Affiliated Member of State/UT should have representation in minimum 50% of their districts.
- b. Organisations for persons with disabilities in States/UTs with already an Affiliated Member, can be a **Recognised Member**, with no voting rights.
- c. No such Member, who has been either convicted of an offence amounting to moral turpitude or who has been removed from membership by the Honourable Courts or any competent authority, for any misconduct shall be admitted or re-admitted as Affiliated Member or Recognised Member.

4.1 Approval

Memberships will be approved by the Executive Board (EB), which shall be subject to fulfilment of the conditions prescribed. Only after the fulfilment of the laid down conditions, the EB shall put up the case to the General Assembly for ratification.

4.2 Affiliation

- 4.2.1 Application for memberships by States/UTs, NGOs and other sports bodies and organisations shall be submitted to the General Secretary, along with the supporting documents.
- 4.2.2 The application received shall be examined before placing it to the Executive Board and final ratification is by the General Assembly.
- 4.2.3 The membership shall be valid for the financial year in which it is applied for. Membership must be renewed every year provided the Affiliated Member is found to be in good standing.
- 4.2.4 The Executive Board may reject any application for membership without assigning any reason thereof.

4.3 Membership Fee

The affiliation fee & annual renewal fee payable to CPSFI shall be as under:

	Affiliation Fee	Annual Renewal Fee
Affiliated Member	INR 10,000	INR 5,000
Recognised Member	INR 5,000	INR 3,000

Note: It shall be the duty of the Members to send their annual renewal fee of membership and other dues, if any, before the end of the financial year, i.e., 31st March.

4.4 Defaulters, De-Affiliation & Re-Affiliation

- 4.4.1 A Member failing to pay renewal fee as well as other dues, if any, by 31st March every year, shall be treated as defaulter. Such defaulting Member can put up his case again, after making payment, (with reasons of non payment by due date) by 30th June.
- 4.4.2 If the renewal membership fee and all other arrears, if due, are not paid by 30th June of the year, the defaulting Member shall stand de-affiliated/de-recognised automatically.
- 4.4.3 A Member, who ceases to be a Member of CPSFI, either by forfeiture of membership or otherwise, shall in no circumstances be eligible for re-affiliation unless all its arrears of membership fee or other dues if any, are cleared. The de-affiliated Member must apply afresh for re-affiliation which shall in all other respect comply with the rules and regulations. A Member in that case must pay admission/ affiliation membership fee again.
- 4.4.4 The Executive Board, in its discretion, can restore the membership of such units only on payment of all the arrears of Member concerned, together with a penalty equivalent to 20% of the total outstanding amount.

4.5 Rights, Duties & Privileges of Members

Subject to the provisions of bye-law, an Affiliated Member shall amongst others, have the following rights and privileges:

- 4.5.1 Right to seek election to the Executive Board or any Committee of CPSFI subject to the provisions of bye-law.
- 4.5.2 Right to attend, raise motion and vote in the General Assembly through its representative provided that the dues to CPSFI have been paid before the General Assembly.
- 4.5.3 A Member can send up to two representatives to attend the General Assembly and shall have the right to two votes as per NSDC 2011.
- 4.5.4 A Member has the right to withdraw membership voluntarily.
- 4.5.5 Right to organise/ participate at all India, zonal competitions under the aegis of CPSFI.
- 4.5.6 Right to organise/ participate in workshops, seminars, training camps, awareness programs and similar related events.
- 4.5.7 Right to host CPSFI National Games, National Championships as per SOP of the event.
- 4.5.8 It will be the responsibility of all the Affiliated Members to get their athletes & coaches insured before they take part in any competition, camp. CPSFI/ LOC will not be responsible for any injury/mishap.
- 4.5.9 Required to support the aims, objectives and bye-law of CPSFI.

ARTICLE 5 : MANAGEMENT

All the affairs of the Federation including administration, financial matters, and appointment of committees etc., shall be administered and managed by the Executive Board which shall meet minimum three times in a year. Management team, if appointed, may constitute professional staff headed by CEO.

ARTICLE 6 : THE GENERAL ASSEMBLY

The General Assembly shall preferably be held every year at a place, date & time decided upon by the President. If the meeting is not held every year due to unavoidable reasons, it can take place as early as possible.

The General Assembly shall consider and approve the biennial reports of the Executive Board on activities, finances, and other reports, as applicable.

If the meeting is not held every year due to unavoidable reasons, it can take place after two years. In case, the General Assembly is not held in a year, the annual report and the audited accounts for that year may be considered in a meeting of the Executive Board, which can be later be ratified in the General Assembly, whenever held.

General Assemblies shall be presided over by the President of the Federation and General Secretary shall be the convenor.

6.1 Functions of the General Assembly

- 6.1.1 Ratification/Confirmation of the minutes of the previous meeting/s
- 6.1.2 Elect the office bearers of CPSFI for four-year term, if due

- 6.1.3 Appointment of auditors
- 6.1.4 Passing of audited accounts
- 6.1.5 Approval of Annual Calendar for Training and Competition (ACTC)
- 6.1.6 Approval of budget for the year
- 6.1.7 To pass motions and resolutions
- 6.1.8 Take up any other matter with the permission of the Chair

6.2 Powers & Duties of the General Assembly

- 6.2.1 To formulate the policies and principles for CPSFI.
- 6.2.2 To carry out the objectives of CPSFI effectively.
- 6.2.3 To hold election of office bearers of the Executive Board every four years in accordance with the rules of the Constitution.
- 6.2.4 To admit membership of any organisation/ unit eligible for affiliation under the Constitution.
- 6.2.5 To appoint auditors, examine and certify the balance sheet and accounts annually.
- 6.2.6 To consider and adopt annual reports, statement of accounts and sanction budget estimates.
- 6.2.7 To make amendments in the Constitution when considered necessary.
- 6.2.8 To take disciplinary action against any Member/individual for misbehaviour or any other undesirable activity bringing discredit to CPSFI.
- 6.2.9 To suspend any Affiliated Member/ athlete/ coach/ official.
- 6.2.10 To exercise such other power, perform all other duties as are incidental and to relate to the aims and objectives of CPSFI / CP/IWAS / IPC
- 6.2.11 To take decision regarding continuing/ discontinuing of its affiliation with any body.
- 6.2.12 To confirm the minutes of previous meeting/s.
- 6.2.13 To regularise/ ratify the decisions of the Executive Board.
- 6.2.14 To pass motions & resolutions by voting by at least 2/3rd Members

ARTICLE 7 : THE EXECUTIVE BOARD

7.1 Formation of the Executive Board

Executive Board shall consist of minimum of 7 members and maximum of 12 members and the office bearers will be as under:

- | | | |
|----------------------|---|----------------------|
| a. President | : | 1 (one) |
| b. Vice-President | : | 1 to 2 (one to two) |
| c. General Secretary | : | 1 (one) |
| d. Joint Secretary | : | 1 to 2 (one to two) |
| e. Treasurer | : | 1 (one) |
| f. Members | : | 2 to 5 (two to five) |

The Executive Board shall have minimum 25% representation by sportspersons as prescribed in NSDC 2011.

Executive Committee shall have power to co-opt up to three persons as members (Associate Vice President/Associate Jt Secretary/Executive Member), in the Executive Board, but such members shall not have right to vote.

7.2 Powers, Functions & Duties of the Executive Board

The Executive Board shall, as provided hereafter, have the following powers:

- 7.2.1 To carry out the objectives of CPSFI specified in the Constitution.
- 7.2.2 Be responsible for the day-to-day operations and management and take necessary decisions between General Assemblies.
- 7.2.3 To formulate and implement financial and administration rules for smooth working of CPSFI and later get the same regularised by the GA.
- 7.2.4 To appoint senior officials, define their duties and functions and to dismiss/suspend them when the occasion may require and all such persons will be ad hoc on contractual basis.
- 7.2.5 To authorise any person to represent before any court or proceedings on behalf of CPSFI.
- 7.2.6 To manage, supervise and administer the funds.
- 7.2.7 To grant provisional membership.
- 7.2.8 To decide cases of indiscipline, misconduct, protest, breaches of rules and regulations and impose suitable penalties against individuals and members where necessary, subject to his/her right to appeal in the General Assembly.
- 7.2.9 To approve disciplinary action including suspension
- 7.2.10 To fill vacancy in the Executive Board, until the next elections are held.
- 7.2.11 To sanction National/ International tours.
- 7.2.12 To consider and approve the annual report prepared by the General Secretary and the annual audited accounts prepared by the Treasurer and submit the same with their recommendations to the General Assembly.
- 7.2.13 To appoint representatives of CPSFI for consultation with any institution or organisation.
- 7.2.14 To appoint committees/ sub committees for specific functions.
- 7.2.15 If the President and General Secretary desire to work for the Federation on the basis of a service agreement and receive an appropriate remuneration or compensation, the same shall be fixed by the Executive Board.
- 7.2.16 To fix salaries, remuneration, allowances, and other privileges of staff, if any, and direct payment thereof through the General Secretary/Treasurer.
- 7.2.17 To procure, accept, collect, and receive subscriptions, donations, gifts, legacies, contributions, endowments and to raise money by all lawful means directly/ indirectly for the fulfilment of the aims and objectives of CPSFI.
- 7.2.18 To use the funds received in such securities or in such a manner as the Executive Board may deem fit from time to time.

- 7.2.19 To nominate the President/General Secretary or any other member to act on behalf of CPSFI with full authority to sign any deed/document or MoU to give valid and effectual discharge as if all the members of the Executive Board have been acting jointly.
- 7.2.20 To approve the passage of money and other expenses necessary for representatives of CPSFI to attend meetings at National/ International level.
- 7.2.21 To provide building, premises, furniture, apparatus, and other means for the Secretariat, needed for carrying out work.
- 7.2.22 To explain, define and interpret the provisions of this Constitution when disputed.
- 7.2.23 To exercise such other powers and to perform such other duties as may be assigned to by the General Assembly.
- 7.2.24 To do all such other acts and things, as are incidental or conducive.
- 7.2.25 To purchase or sell, movable/immovable properties for and on behalf of CPSFI.
- 7.2.26 The Executive Board shall have powers to appoint Chief Executive Officer (CEO) and Chief Financial Officer (CFO), with no voting rights, for better management and finances of the Federation, on remuneration basis, whenever it is so felt necessary and when the financial positions of CPSFI is sound.
- 7.2.27 Have the power to co-opt up to three members (without voting right) to the Executive Board in order to further the aims of the Federation which shall be ratified at the next applicable General Assembly.
- 7.2.28 Any other decision in the interest of development of CPSFI.

7.3 Executive Board Meeting Mode

The Meetings can be held in virtual mode/ in-person / hybrid mode.

ARTICLE 8 : POWERS, DUTIES & FUNCTIONS OF THE OFFICE BEARERS

8.1 President

- 8.1.1 The President shall be the head of the Federation and shall preside over all meetings of the General Assembly, Executive Board and Selection Committee. He shall guide CPSFI in all activities. He shall exercise superintendence over office bearers, the members of the Executive Board and other committees, in discharge of their duties. He shall have overall powers of supervision over the working of CPSFI and its efficient administration.
- 8.1.2 In case of emergencies, the President will have full power to issue orders, which may subsequently be confirmed by the General Assembly or the Executive Board.
- 8.1.3 The President and/ or his authorised representative shall attend International meetings/ conferences on behalf of CPSFI for better relationship.
- 8.1.4 All meeting notices shall be issued with the consent of President.
- 8.1.5 The President can sanction advance up to Rs ten lakhs at any one time.
- 8.1.6 Either of the two, i.e., President/ Vice President/ General Secretary / Treasurer to operate the bank accounts of CPSFI.

8.2 Vice-President

Vice-President (senior in age) will exercise the powers of the President when the President is not available for transaction of CPSFI work or when the President authorises the Vice-President, who will exercise the powers bestowed by the President to him in the specified jurisdiction delegated to him. He/She can have authority to sign the cheques along with the President/ General Secretary / Treasurer (any two of the four).

8.3 General Secretary

The General Secretary shall be responsible for carrying out all the decisions of the Assembly, Board and Committees and ensure that all the rules of CPSFI are observed by all the concerned and shall be subject to the general control and direction of the Executive Board and President. He / She shall also perform following functions:

- 8.3.1 Convene all meetings of the Board & Assembly with the consent of the President. Shall prepare the agenda, resolutions, if any, and minutes of meetings. Such minutes shall be circulated after being approved by the President.
- 8.3.2 Shall be responsible for carrying on all correspondence with Government departments, in the name of CPSFI or as directed by the President/Executive Board.
- 8.3.3 Shall be in-charge of all records, documents and Secretariat staff as may be necessary for the smooth and efficient working. Exercise a general supervision over the employees of CPSFI.
- 8.3.4 Shall have custody and maintain proper condition of all trophies, souvenirs, movable and immovable properties of CPSFI. Maintain up to date stock book and have annual stock taking made of all such properties.
- 8.3.5 Forward all bills for payment to the Treasurer after approval.
- 8.3.6 Sanction advance up to Rs one lakh at any one time and five lakh rupees with the approval of President.
- 8.3.7 Prepare the annual report and place the same before the Assembly, after getting it duly approved by the Executive Board.
- 8.3.8 General Secretary shall co-ordinate with various agencies and other stake holders
- 8.3.9 Can be single signatory to operate an account in a private Bank with approval of the Executive Board.
- 8.3.10 Have an imprest of Rupees one lakh.
- 8.3.11 Can have authority to sign the cheques along with the President/ Vice President / Treasurer (any two of the four).
- 8.3.12 Any other power/responsibility assigned by the Executive Board/General Assembly.

8.4 Joint Secretaries

- 8.4.1 The Joint Secretary will exercise the power of General Secretary when the General Secretary is not available for transaction of CPSFI work. Specific duties and powers can also be assigned to Joint Secretary by the President with due approval of Executive Board.
- 8.4.2 Joint Secretary shall supervise and coordinate the development and conducting of competitions in their zones they are responsible for.
- 8.4.3 Will engage with NGOs for broad base participation in events organised in coordination with state units.
- 8.4.4 Each Joint Secretary will be nominated by the Executive Board to look after and co-ordinate the affairs of each zone and report the progress to the Executive Board. The Joint Secretaries will also coordinate organisation of zonal meets and registration of athletes, officials, overseeing regular holding of annual meetings of the units in the zone. Status will be reported to the Executive Board from time to time.

8.5 Treasurer

The Treasurer shall be subject to the general control and direction of the Board and shall perform the following functions:

- 8.5.1 Collect or cause to be collected, all subscriptions, fees, all other collection as and when received or released and requisition for such money as may, from time to time be needed for meeting the necessary expenses sanctioned by the Board.
- 8.5.2 Prepare and place the budget for the year before the Board for necessary sanction, that shall allocate the budget grants to the different heads of expenditure.
- 8.5.3 Make all payments after the bills and vouchers have been duly checked and passed for payment by the competent authority.
- 8.5.4 Treasurer can have authority to sign the cheques along with the President/ Vice President / General Secretary (any two of the four).
- 8.5.5 In charge of all funds of CPSFI and shall maintain the books of accounts.
- 8.5.6 Have an imprest of twenty five thousand rupees.
- 8.5.7 Timely payment of affiliation fees to all the bodies, CPSFI is a member of.
- 8.5.8 Collect affiliation/renewal fees from all members and follow up on their outstanding payments/ arrears and issuance of receipts to all concerned.
- 8.5.9 Issue reminders, prepare list of defaulters well in advance to be placed before the Assembly.
- 8.5.10 Shall be responsible for preparing the balance sheet, auditing and placing it before the Executive Board /General Assembly for approval.

8.6 Executive Members

- 8.6.1 Shall be responsible for the zones that they are assigned to.

8.6.2 Shall be responsible for the State/UTs / NGOs in their zones for conducting awareness camps/ sports competitions/ training camps and prepare reports to be placed before the Executive Board.

8.7 CEO

If required a CEO shall be appointed by CPSFI Board. It is mandatory for CEO appointed to have an experience of at least 5 years in disability sports. CEO would be responsible for day-to-day functioning of the Federation. This is a paid appointment. However, CEO would not have any voting rights.

ARTICLE 9 : ELECTIONS

- 9.1 Elections will normally be held once in four years in the meeting of the General Assembly, to elect the Executive Board and other committees from amongst the representatives of the Members.
- 9.2 All the rules and regulations for conducting elections including age & tenure of Executive Board Members will be as per NSDC 2011 of MYAS and the subsequent circulars/ guidelines/court orders. This also includes guidelines applicable to Govt. servants and sportspersons for getting elected on the Executive Board.
- 9.3 Election Meeting and voting will be only in-person. No proxy voting will be accepted.

ARTICLE 10 : MEETINGS

10.1 Annual General Assembly

As mentioned under Article 6.

10.2 Special General Body Meeting

Special General Body Meeting may be summoned for a specific agenda, on an emergency, at any time by the President at his discretion and shall be convened by the General Secretary. If 5 (Five) members of the Executive Board want any important matter(s) to be discussed concerning CPSFI, the President may call such a meeting with 7 days notice, provided such request from such members is received in writing. The Meeting can be held in virtual mode/ in-person / hybrid mode.

10.3 Emergency Meeting

Notwithstanding anything in the Constitution, an Emergency Meeting of the Assembly may be called by the President in consultation with the General Secretary on urgent specific matters. The Meeting can be held in virtual mode/ in-person / hybrid mode.

10.4 Executive Board Meeting

As mentioned under Article 7.

10.5 Notice & Quorum of Meetings

In convening meetings, the notice shall be circulated by post / email / telephone/ and the period and quorum, as given hereunder, shall be observed:

Meeting	Notice Period	Quorum
General Assembly	15 days	40% of the total Members who are entitled to vote
Special General Body Meeting	07 days	-do-
Emergency Meeting	05 days	-do-
Executive Board Meeting	07 days	-do-

Note: Executive Board, Emergency and Special General Body Meetings can be held through video conferencing also. If any EB member is unable to attend the Board meeting in person, he/she can be allowed in attendance by video conferencing and it shall be considered as in attendance.

ARTICLE 11: TENURE OF THE OFFICE BEARERS

- 11.1 Tenure of the post of the President shall be four years subject to maximum of 3 terms of 4 years each, i.e., maximum of 12 years with or without break.
- 11.2 Tenure for the post of General Secretary and Treasurer shall be four years subject to maximum of 2 consecutive terms of 4 years each, i.e., maximum of 8 years and after a cooling off period of 4 years, he/she may be eligible for seeking fresh election for either of the post.
- 11.3 Tenure of all the Executive Members will be as per the guidelines issued by the MYAS or any other competent authority.
- 11.4 The post of the President, General Secretary and Treasurer shall not be contested by a person 70 years old and above.
- 11.5 The Institution relating to holding of elective office in CPSFI by the employees of Union Govt., State Govt. or PSU undertakings of Union and State Govts, shall be governed by the instructions issued by MYAS from time to time. Such person can hold office for one term only and must get NOC from their concerned department.

ARTICLE 12 : VACANCIES

The office of a Member of the CPSFI (including that of an office bearer) shall fall vacant:

- 12.1 If the organisation he/she represents ceases to be a Member or he/she ceases to be a member of the Member organisation.
- 12.2 If he/ she resigns/ withdraws from his/her post by a notice in writing to the General Secretary and his resignation is accepted by the Executive Board (in the case of the General Secretary, the notice of the resignation shall be addressed to the President).
- 12.3 The Executive Board shall have power to fill up vacancy so caused by co-option from among the representative to the Assembly and that will remain good until the next election.

ARTICLE 13 : ELECTIONS & VOTING AT THE GENERAL ASSEMBLY

- 13.1 At the General Assembly and Special General Body Meetings, members shall be entitled to send two representatives.
- 13.2 Any Affiliated Member of CPSFI which fails to conduct its elections in time, will not be eligible to attend and vote in the General Assembly.
- 13.3 Recognised Members can attend General Assembly but without a right to vote.
- 13.4 Two athlete representatives (male & female), shall attend the General Assembly, with voting rights and shall be elected during National Championship every two years.

ARTICLE 14 : AMENDMENTS TO THE CONSTITUTION

- 14.1 The General Assembly shall have power to alter, extend or abridge the purpose for which CPSFI is established in India in the manner provided in the Societies Registration Act 1860.
- 14.2 No amendment shall be made to these rules except at the Annual or Special General Body Meetings of the General Assembly and unless supported by two-third of the representatives present and vote. The bye-law can be adopted at a meeting of the General Assembly convened for the purpose.
- 14.3 CPSFI will abide by the changes in the Constitution, if any, made by International Federations' constitution from time to time, provided the same are not inconsistent with the Indian Laws.

ARTICLE 15 : FORCE OF THE BYE-LAW

For all the purpose of the bye-law made under the rules of the CPSFI as provided for in this Constitution shall have the same force of the rules in the Constitution.

ARTICLE 16 : RESIDUARY POWER

Any matter not provided for in these rules shall be dealt with, by the Executive Board.

ARTICLE 17 : DISSOLUTION

- 17.1 CPSFI may be dissolved at the General Assembly specially called for the purpose, either by the Executive Board or upon requisition of two-third number of members, if majority of members present, vote for the same.
- 17.2 If upon the dissolution of CPSFI, there shall remain after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid to or distributed amongst the members of CPSFI or any of them, but shall be given to the society carrying on in similar objectives on such terms and conditions to be determined by votes of majority of members present personally or in default thereof as the appropriate Court or Union Government may determine on that behalf.

ARTICLE 18 : ENTITLEMENT

- 18.1 President and General Secretary are entitled for to and fro air passage, per diem, local conveyance for their official visits within India and abroad. If the air journey is over 3 hours, business class air tickets can be availed on approval by the President.
- 18.2 The Executive Board Members and special invitees to be paid to and fro train/air passage cost, boarding & lodging for their official visits.

ARTICLE 19 : JURISDICTION

- 19.1 All disputes will be subject to Delhi jurisdiction only.
- 19.2 All disputes against/ for on behalf of the Federation only and not on any individuals.

ARTICLE 20 : OBLIGATIONS OF AFFILIATED AND RECOGNISED MEMBERS

- 20.1 Such Members shall follow NSDC 2011 in letter and spirit.
- 20.2 No member shall become Member of another NSF.
- 20.3 Members shall ensure that their athletes are classified before they enter any national, international tournaments or training camps. Members must ensure correct classification of their athletes based on medical reports. If athletes fail to comply, the Member pays a penalty fixed by a competent authority.
- 20.4 Members shall follow age, tenure and cooling off period of the Executive Board as envisaged in NSDC 2011 and as mentioned in Article 11.
- 20.5 The institution relating to holding of elective office by the employees of Union Govt., State Govt. or PSU undertakings of Union and State Govts, shall be governed by the instructions issued by MYAS from time to time. Such person can hold office for one term only and must get NOC from their concerned department.
- 20.6 Elections to the Executive Board when due, CPSFI should be informed with at least 15 days notice to enable appointment of observer to ensure transparency and fair conduct of the same.
- 20.7 Any deviation from above shall lead to disqualification.

ARTICLE 21 : DOPE CONTROL

Anti dope measures shall be taken to prevent athletes and supporting personnel from using illegal and artificial performance enhancing drugs and at the same time to promote a healthy lifestyle among them. CPSFI shall have Dope Control Committee which shall have members from Federation, Psychologists, Dieticians. WADA Code and NADA Rules shall be complied.

ARTICLE 22 : CLASSIFICATION AND AGE FRAUD

Strict Action shall be taken against the athletes or any other person / member who indulges into Age fraud or misrepresentation of their sports class. Measures shall be taken to prevent such frauds as laid down in the NSDC 2011.

ARTICLE 23 : REPRESENTATION OF ATHLETES

Athletes participating in National Championships can represent their State/UT provided they are domicile / student of that State/ UT. If an athlete desires to participate from another State/UT, he/ she requires an NOC from his former State/UT.

ARTICLE 24 : PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT WORKPLACE

Sexual harassment of woman athletes and women at workplace shall not be allowed and tolerated. Internal Complaints Committee (ICC) will be formed in accordance with the provisions of the Prevention of Sexual Harassment Act (PoSH Act, 2013). Composition of ICC is as given below: -

- a. Presiding officer shall be a woman of seniority.
- b. Not less than two members who are committed to the cause of women or who have experience in social work or legal knowledge
- c. One member from amongst non-governmental organisations or associations committed to cause of women or a person familiar with the issues related to sexual harassment
- d. At least one half of the total members shall be women

ARTICLE 25 : STANDING COMMITTEES

The Executive Board may appoint following standing committees (headed by an expert), and any other working group on need basis from time to time. Composition, responsibilities, and process to be formed by the Executive Board before constituting the committee.

25.1 Internal Complaints Committee

As mentioned in Article 24 above

25.2 Disciplinary/ Grievance Committee

25.3 Athlete Commission

Comprising of a male and a female athlete shall be developed for handling the representations of athletes, redressal of players grievances and protection of the interest of players. The representatives will be elected for a term of 2 years by the athletes during CPSFI National Championship.

25.4 Sports Development Committee

Headed by Chairman, having an experience of at least 5 years in disability sports along with members appointed by the Executive Board.

25.5 Dope Control Committee

ARTICLE 26 : RIGHT TO INFORMATION

Provisions of RTI Act 2005 would be referred to and acted upon, if necessary.